

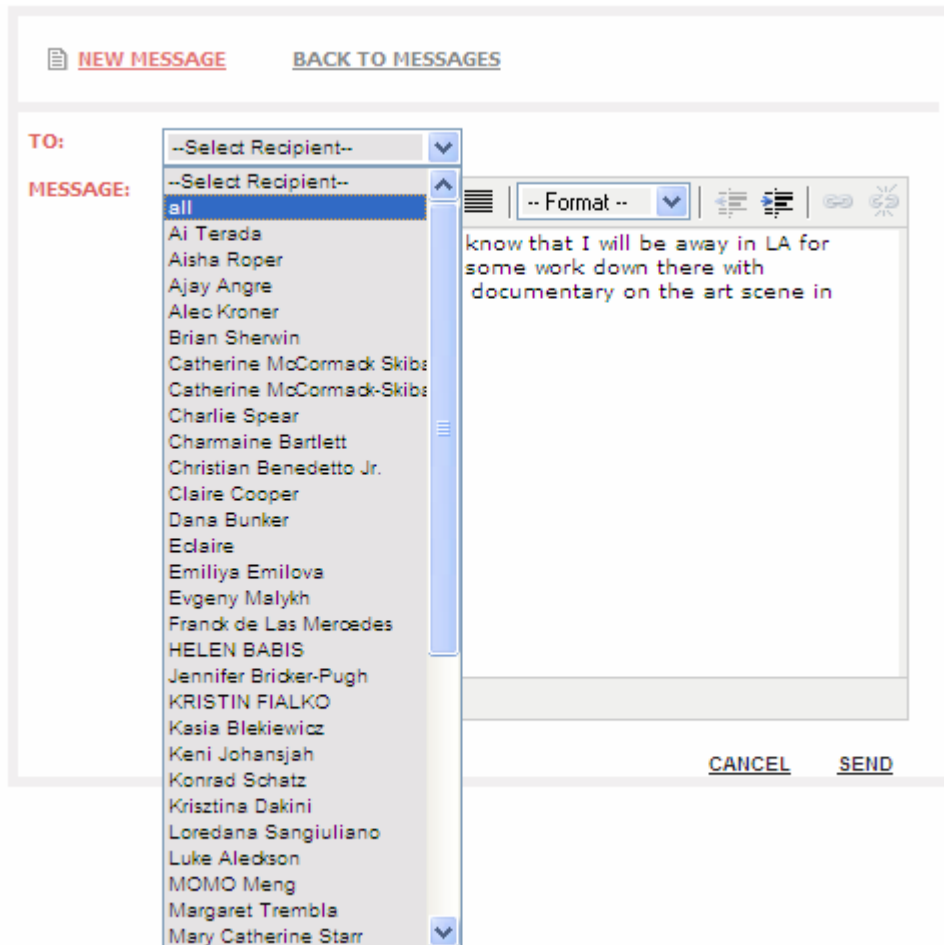
June 4, 2007

Some new Networking Support in myartspace

Myartspace has added a number of features to help leverage the power of your personal network and to make communication in general easier. These features include (a) the Send Message to ALL capability, the support for external email addresses in your contact list, and the Forward to Email capability.

Send Message To ALL in your network

Sending a message to everyone in your myartspace network is now easier to do. Your network can include myartspace members and others providing they have at least an email address. In order to send a message to everyone in your network, first go to your “message box” and select “new message”. Next, pull down the list in the “To:” box and you will see the second selection is “all”. By selecting this, it will send your message to everyone in your network.

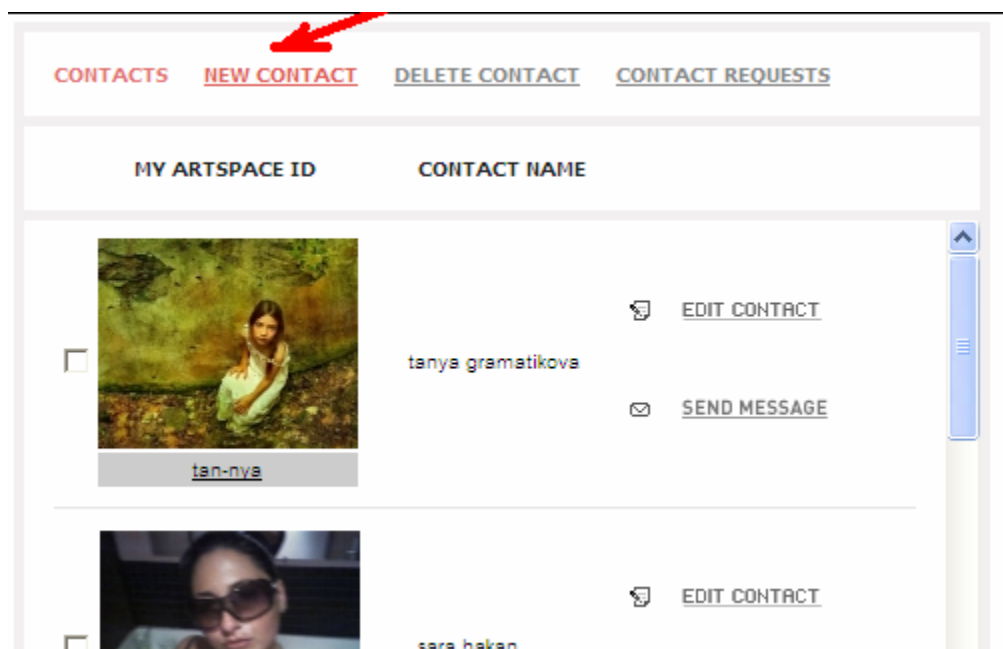


Support for Email Addresses

Your network can consist of myartspace members AND non-myartspace members now. You can include people in your network with a minimum of their name and email address. When you post a new gallery (providing the option is turned on in your profile), it will automatically email those that do not have a myartspace membership.

Adding a new contact to your network manually is easy.

First, select “Manage Network” from your login screen OR pull down the “my profile” menu and select “Network”. A list of your network members will appear. Click on the “New Contact” button.



Next, a form will appear. Fill in the details. At minimum, the first and last name are required as well as an email address. Press the “Save” button to include this person in your network.

The screenshot shows a web form titled "CONTACTS" with a sub-tab "NEW CONTACT". The form contains the following fields and options:

- FIRST NAME:** Joe
- LAST NAME:** Lernout
- MYARTSPACE ID:** (empty)
- EMAIL ADDRESS:** joe@countyprisonbelgium.com
- PHONE NUMBERS:**
 - HOME:** (empty)
 - WORK:** (empty)
 - CELL:** (empty)
 - FAX:** (empty)
- ADDRESS:**
 - ADDRESS 1:** (empty)
 - ADDRESS 2:** (empty)
 - ADDRESS 3:** (empty)
 - CITY:** (empty)
 - STATE / COUNTY:** (empty)
 - POSTAL / ZIP:** (empty)
 - COUNTRY:** United States (dropdown menu)
- SEND NEWS:**
- SEND EVENTS:**
- NOTES:** (text area)

At the bottom right of the form, there are two buttons: "SAVE" and "CANCEL". A red arrow points to the "SAVE" button.

Message Forwarding

This week we will be adding in a Forwarding alternative for a message so that when reading a message you can click on the “Forward” button and either send it to someone in your network OR an explicit email address.